

JUNE 20, 2012 – SPECIAL MEETING

A Special meeting of the Town of Dickinson Town Board, for the purpose of the Town Board to review the damage done to the building on Wednesday, June 13th as a result of an accident when a visitor drove through the wall of the Town Clerk's office at approximately 10:00 AM. The meeting was called to order by Supervisor Michael A. Marinaccio on Wednesday, June 20, 2012 at 5:00 PM in the Town Hall 531 Old Front St., Binghamton, NY.

The members of the Town Board present were:

Michael A. Marinaccio, Supervisor

Danny F. Morabito, Councilman

Thomas J. Burns, Councilman

Sharon M. Exley, Councilwoman

Also attending:

Oliver N. Blaise III, Esq., Town Attorney

Wanda Broczkowski, Deputy Town Clerk

Absent:

Stephen M. Gardner, Councilman

SUPERVISOR MARINACCIO REQUESTED THE TOWN BOARD MEET AS A RESULT OF THE ACCIDENT TO ENSURE EVERYONE IS ON BOARD WITH WHAT TRANSPIRED ON JUNE 13TH, 2012.

Emergency 911 was called by Beverly Wike, and the Broome County Sheriff arrived and attended to the situation. An elderly lady, in her mid 80's, was driving with her son as a passenger in the vehicle. The EMT crew from the Town of Chenango checked her out.

It was reported she got stuck in the gravel bed beyond the Handicapped Parking spot. Mr. Kie called an electrician to confirm there were no electrical issues in that section of the building by disconnecting one outlet. Later that day the outside was boarded up.

The Broome County Sheriff, the town and various insurance companies, as well as, Phil Cahill of Fah's Construction, took photos inside and outside of the damage. Public Works Commissioner Kie's guesstimate of the damage is between \$15 to 20K. We will be receiving quotes but do we want to discuss some safety precautions. At this time, the board discussed potential preventative options:

- Install bollards, bolted concrete tire stops, big rocks or boulders
- Decorative heavy duty black fencing
- Leave the building as is and take it back to what we had originally
- Councilman Morabito thought we should leave it as is.

It should be noted that no one is contesting liability per the insurance company. No matter what we decide, we need to be cognizant of the location of the French drains against that side of the building.

RENOVATION PHASE

The meeting discussion then turned to what to do with the Town Clerk during the demo and reconstruction phase. The interior wall must be removed and all computers and electronic equipment must be temporarily relocated from 1 to 2 weeks while serving the public. One idea would be to move the office into the Tax Collector's office. This temporary move cost should be included in the insurance quote. The outside reconstruction would include the stone work which must be taken down, cleaned and reinstalled. Speaking about the tax collector, we should verify the Tax Collection contract and is it for one year

Though not related to this incident, Supervisor Marinaccio recommended closing off the side entrance and being accessible to employees only since 90% of the traffic is for the court. He thought it would make good sense to have them enter the front of the building into the court lobby and if they have town business they would then proceed to the Town Clerk's office.

SUPERVISOR MARINACCIO OPENED IT UP FOR SUGGESTIONS:

- Public Works Commissioner Kie recommended creating handicapped parking spots as the first three facing the north side of the building.
- Councilman Morabito thought we should put permanent signs directing people to the Court through the front of the building as an experiment to see how it works.
- Install a door bell outside for handicapped people requiring assistance.

COST

Attorney Blaise stated we should have at least 2 quotes and directed the officials involved to the newly revised PROCUREMENT POLICY for jobs under \$35K, which explains when we need 2 or 3 quotes. We would need to pass a resolution to do that. Obtain most recent Department of Labor posting to get the prevailing wage rates, as of July 1st new rates will be in force.

On motion by Councilman Morabito and seconded by Councilman Burns the special meeting was adjourned at 5:40 PM.

Respectfully submitted,

Wanda R. Broczkowski

Town Clerk